



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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**Winnebago County Board of Health Meeting
June 15, 2018
Public Health Office
7:30 AM**

1. Call to order
2. Announcement of Quorum
3. Additions to the Agenda-
4. Approval of Minutes- approval April 20, 2018 minutes.

5. Governance:

Practice fiscal oversight: End of April & May —Julie Sorenson

- Nursing Department
 - Revenue Department -April \$46,843.04 (64.03%)
 - Expenses Department –April \$59,609.99 (60.27%)
- Environmental Department
 - Revenue Department -April \$35.00 (44.69 %)
 - Expenses Department-April \$1,565.74 (61.23 %)
- Fund Balance: \$
 - With additional county dollars \$33,239.69
- Nursing Department
 - Revenue Department-May \$68,088.94 (69.89%)
 - Expenses Department- May \$63,824.37 (76.67%)
- Environmental Department
 - Revenue Department- May \$1,448.00 (47.90%)
 - Expense Department- May \$2,239.59 (70.09%)
- Fund Balance:
 - With additional county dollars \$36,712.65

Review & approval of fiscal budget 2019/2020 salaries. Action needed.

6. Administration: Ruth & Julie

- Public Health compliance Review completed by Erin Barkema
- Review of sliding scale fee changes per poverty level---**Action needed**
- Discuss increasing PT from \$150-\$175, Skilled nursing from \$110 to \$125-135 per the cost report—**Action needed**
- Review & approval of Financial policy— **Action needed**

- Medicare/Medicaid /Private Pay
 - Medicare
 - MCO's
 - Private pay clients—Bad Debt
 - VA
 - Elderbridge Funding

7. Communication/IT: No report.

8. Workforce:

- April: Admissions-13, Discharges-13
- Nursing visits-350
- May: Admissions-12, Discharges-16
- Nursing visits: 401
- Change Terri Simmons, HCA, status from part-time to full-time-**Action needed**
- Staff issues: hire part time full-time-Action needed

9. Community Assessment and Planning:

- Upcoming meetings:
 - BT Regional Meetings- Ruth
 - Empowerment meetings-Ruth, Beth
 - Winnebago Tobacco Coalition meeting-Rhonda
 - Healthy Families-Beth, Laura, Melissa, Allison, Melissa, Rhonda
 - Nurses meeting-all nurses
 - Transition of Care- Mercy-Ruth
- Meeting attended and events:
 - Tobacco Meeting--Rhonda
 - Empowerment Meeting- Ruth, Beth
 - HFA week training-Beth and support workers
 - Value Based Purchasing Webinars—Ruth
 - Emergency Preparedness meetings- Ruth
 - Transition of Care Mercy- Ruth

10. Evaluation:

- Deyta- One negative & one positive comment alert was received 5/16/18. It was reported in the March 2018 survey. Follow-up was completed.
April- , no negative comments
May- , no negative comments
- Chart audits- Quarterly reports-**action needed for QA report.**
 - Skilled nursing
 - HCA/Homemaker
 - Therapy

11. Prevent Epidemics and the Spread of Disease:

- Food Inspection Report

12. Protect against Environmental Hazards:

- Sanitarian Report—Ron Kvale

13. *Prevent Injuries:*

- Radon Kits available

14. *Promote Health Behaviors:*

- Flu clinics- setting up flu clinics
- Foot clinics
- Tobacco Coalition Winnebago County- posters & information distributed monthly by Rhonda
- Healthy Families Winnebago County report by Beth Clouse

15. *Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:*

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- Emergency preparedness exercise planned in June

Next Board Meeting: July 20, 2018
Adjournment